

Approved

MEETING MINUTES

FULL BOARD

TUESDAY DECEMBER 12, 2023

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	P. BRIDGE, C. NAGY, J. PFEFFER	
OTHERS PRESENT	C. CONKLIN K. AULETTE	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA: AGENDA DATED DECEMBER 12, 2023**

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 - MOTION TO APPROVE THE AGENDA, AS MODIFIED:
- Moved by: **M. Pizzimenti** / Seconded by: **L. Berry-Bobovski**
- MOTION PASSED 8 / 0
 - MOTION FAILED

4. **CALL TO THE PUBLIC:** None.

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED NOVEMBER 28, 2023**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 - MOTION TO APPROVE THE MINUTES, AS MODIFIED:
- Moved by: **M. Serio** / Seconded by: **M. Kozak**
- MOTION PASSED 8 / 0
 - MOTION FAILED

6. **BOARD ADMINISTRATION:** None **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions: None Items Noted Below:

b) Event Announcement(s): None Item(s) Noted Below

- Genesis House 30th Anniversary Celebration: Wednesday December 13, 2023 from 3:30 PM to 7:00 PM at 1137 E. Grand River Ave, Howell, MI
- LCCMHA 2023 Holiday Party: Thursday December 14, 2023 from 3:30 PM to 5:00 PM in the Boardroom at 622 E. Grand River Ave, Howell, MI

c) **2024 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS**

Discussion was held. The 2023 Board Officers Nominating Committee Chair S. Slaton recommended the reappointment of the 2023 Board Officers.

Moved by: S. Slaton / Seconded by: M. Serio

Motion to approve the 2024 Board Officers. The Nominating Committee's recommendations for the 2024 LCCMHA Board Officers as follows:

- Board Chair: Roxanne Garber
- Vice Chair: Mary Serio
- Secretary: Joanne Pfeffer

MOTION PASSED 8 / 0

MOTION FAILED

d) **2024 BOARD AND COMMITTEE DATES**

Discussion was held.

Moved by: S. Slaton / Seconded by: L. Berry-Bobovski

Motion to approve the 2024 LCCMHA Board meeting schedule, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

7. **CONSENT AGENDA:**

8. **EXECUTIVE DIRECTOR'S REPORT:**

a.) Delegated Contract 2023 Report / Informational

b) Wait List Update / Informational

c) Agency & Community Updates / Informational

9. **WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **MEMO: FY24 IT SUBSCRIPTION RENEWALS**

Discussion was held.

Moved by: S. Slaton / Seconded by: S. Vandemergel

Motion to approve the renewal of the following services for one (1) year each via CDW -- Cisco SmartNet at \$13,432, Citrix at \$16,833 and Microsoft 365 at \$20,112, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

b) FY23 & FY24 WORK SKILLS CORPORATION CONTRACT AMEDNMENT #7 - CLS ENHACED RATE, OCCUPATIONAL THERAPY CODES / RATES AND SPEECH AND LANGUAGE CODES / RATES

Discussion was held.

Moved by: M. Ikle / Seconded by: M. Kozak

Motion to approve FY23 & FY24 Contract Amedment #7 between LCCMHA and Work Skills Corporation at rates as preseted. Effective 12/13/2023 to 9/30/24.

MOTION PASSED 8 / 0

MOTION FAILED

c) FY23 & FY24 EDEN PRAIRIE CONTRACT AMENDMENT #2: RATE INCREASES

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: M. Serio

Motion to approve FY23 & FY24 Contract Amendment #2 between LCCMHA and Eden Prairie Residential Care for Community Living Supports and Personal Care services in a licensed residential setting at rates presented. Effective 11/01/2023 to 9/30/2024.

MOTION PASSED 8 / 0

MOTION FAILED

d) EMPLOYEE RETIREMENT RECOMMENDATION RESOLUTION: JUNE MCGREGOR

Discussion was held.

Moved by: S. Slaton / Seconded by: M. Pizzimenti

Motion to approve the Resolution of Recognition to June McGregor for 36 years of service at the agency, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

e). Executive Director Regional Policy Summary / Informational

f) CMHPSM NEW POLICY #468: CONFLICT FREE CASE MANAGEMENT

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: M. Kozak

Motion to approve CMHPSM Policy #468: Conflict Free Case Management as presented. Effective 2 weeks from Regional Approval Date.

MOTION PASSED 7 / 1 (NAY - S. SLATON)

MOTION FAILED

g) BY-LAWS DISCUSSION RECOMMENDATION

Discussion was held. Additional discussion and review required before a motion is made.

Moved by: S. Slaton / Seconded by: S. Vandemergel

Motion to table the By-laws until the January Ways-and-Means Committee on January 20, 2024 to allow for additional discussion and review.

MOTION PASSED 8 / 0

MOTION FAILED

h) MEMO: EMPLOYMENT SIGNING INCENTIVE

Discussion was held.

MOVED BY: M. Kozak / SECONDED BY: M. Serio

Motion to approve a \$2,000 New Employee Signing Incentive per regular full-time employee and \$1,000 new Employee Signing Incentive per regular part-time employee who meets the requirements outline in the Employment Signing Incentive policy. Effective 09/25/2023.

MOTION PASSED 7 / 1 (NAY - S. SLATON)

MOTION FAILED

i) EMPLOYMENT SIGNING INCENTIVE POLICY #361

Discussion was held.

MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Kozak

Motion to approve Employment Signing Incentive Policy #361. Effective 09/25/2023.

MOTION PASSED 8 / 0

MOTION FAILED

j) FY23 & FY24 THE LIGHTHOUSE INC. CONTRACT AMENDMENT #1: RATE INCREASE

Discussion was held.

MOVED BY: S. Vandemergel / SECONDED BY: M. Pizzimenti

Motion to approve FY23 and FY24 Contract Amendment #1 between LCCMHA and The Lighthouse for Services at rates as preseted. Effective 12/13/2023 to 09/30/2024.

MOTION PASSED 8 / 0

MOTION FAILED

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 12/14/2023

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below:

12. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

13. NEW BUSINESS: None **Item(s) Noted Below**

14. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte, Anne Bollin, Jennifer Conlin and Mike Mueller to be contacted to request participation at a LCCMHA Board meeting, date to be determined. Board provided a list of topics that they would like to discuss with the legislatures when they attend.
2. Board member review of the Delegated Authority Policy.
3. Alan Bolter from CMHAM to be contacted to request to participation at a LCCMHA Board meeting, date to be determined.

15. CALL TO THE PUBLIC: No Response

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:08 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date